



HARTLAND DEERFIELD FIRE AUTHORITY

3205 Hartland Road, Hartland, MI 48353 Ph: 810-632-7676 Fax: 810-632-2176

EMERGENCY CONTACT FORM

Please give completed form to Firefighter during inspection or email jwhitbeck@hartlandareafire.com
Submit an updated form whenever the information changes.

BUSINESS NAME		COMPLEX NAME		DATE
BUSINESS ADDRESS		SUITE	CITY	ZIP CODE
CHECK ONE: HARTLAND	DEERFIELD	TYRONE TWP.	BUSINESS PHONE	TYPE OF BUSINESS
PROPERTY/COMPLEX OWNER OR MANAGER NAME		PRIMARY PHONE	EMAIL (INSPECTION REPORTS SENT BY EMAIL)	
BUSINESS OWNER'S NAME		PRIMARY PHONE	EMAIL (INSPECTION REPORTS SENT BY EMAIL)	
BUSINESS HOURS (MONDAY – FRIDAY)		SATURDAY HOURS	SUNDAY HOURS	
THE FOLLOWING CONFIDENTIAL EMERGENCY CONTACT INFORMATION IS FOR FIRE DEPARTMENT USE ONLY				
1. EMERGENCY CONTACT'S NAME		TITLE/AFFILIATION		
AFTER HOURS PHONE	DAYTIME PHONE	EMAIL ADDRESS		
2. EMERGENCY CONTACT'S NAME		TITLE/AFFILIATION		
AFTER HOURS PHONE	DAYTIME PHONE	EMAIL ADDRESS		
3. EMERGENCY CONTACT'S NAME		TITLE/AFFILIATION		
AFTER HOURS PHONE	DAYTIME PHONE	EMAIL ADDRESS		
NOTES				
RAPID ENTRY BOX YES NO LOCATION		FIRE DEPARTMENT CONNECTION (FDC) ON SITE: YES NO Indicate the side of your building where the FDC is located using North, South, East, West or a variation.		
		FIRE SPRINKLER SYSTEM YES NO		
HYDRANT LOCATION (Indicate side of building using North, South, East, West or a variation)		GAS UTILITY (Indicate side of building using North, South, East, West or a variation)	ELECTRIC UTILITY (Indicate side of building using North, South, East, West or a variation)	
FIRE ALARM YES NO	FIRE ALARM COMPANY	FIRE ALARM COMPANY PHONE		FIRE ALARM RESET CODE
NUMBER OF FLOORS / BASEMENT		OCCUPANCY LOAD		